

Academic Year/course: 2024/25

## 63181 - Commercial regulation applied to the administrative management of companies

### Syllabus Information

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**Academic year:** 2024/25

**Subject:** 63181 - Commercial regulation applied to the administrative management of companies

**Faculty / School:** 102 - Facultad de Derecho

**Degree:** 574 - Master's in Administrative Management

**ECTS:** 3.0

**Year:** 1

**Semester:** First semester

**Subject type:** Compulsory

**Module:**

### 1. General information

The purpose of this subject is for students to acquire knowledge and skills to professionally manage the processing of administrative, corporate and registry processes in the commercial legal field, especially in relation to commercial companies, the Commercial Registry and other registries related to commercial traffic, international trade (export and import) or situations of economic crisis or insolvency that the businessmen they advise may be going through. In particular, special attention will be paid to legal instruments for the creation, consolidation, growth and financing of SMEs and microenterprises, which are an essential element of our business fabric.

### 2. Learning results

The student, in order to pass this subject, must demonstrate the following learning results:

1. Ability to manage professionally, following the adequate criteria, all the corporate processes related to the operation of commercial companies.
2. Ability to professionally manage company files related to the legal-commercial field before registries and public offices.
3. Ability to professionally manage and advise third parties in the fulfilment of the obligations derived from their commercial activities, especially those involving import and export proceedings.
4. Ability to collaborate positively in pre-bankruptcy or bankruptcy proceedings of individuals or legal entities linked to the professional practice as administrative manager.

### 3. Syllabus

1. Introduction: the company and its treatment from the legal-commercial perspective.
2. The commercial entrepreneur. Businessmen classes and basic statute (advanced level).
3. The individual entrepreneur.
4. The legal entity as an economic-business agent. Administrative management of civil companies, capital companies (advanced level) and cooperative societies.
5. The commercial registry publicity as an instrument of the legal traffic.
6. Administrative management of the obtaining of finance.
7. Administrative management of industrial property rights.
8. Administrative management for the export and import of goods.
9. Professional administrative management of corporate insolvency and its legal treatment.

### 4. Academic activities

**Theoretical teaching sessions** to introduce the student to the systematics and basic contents of the subject. The inverted classroom methodology will be used. 20 hours.

**Problems and cases:** solving, exposition and discussion of practical cases, carried out in the classroom or outside the classroom, and seminars. 10 hours.

**Study and preparation of practical activities.** 40 hours.

**Assessment tests.** 5 hours.

## 5. Assessment system

Students will be assessed through a mixed system that will evaluate the activities developed during the term and the final theoretical-practical test.

### 1. Assessment of activities developed during the term

The evaluation of these activities will consist of the completion of four cases or practical activities related to the topics included in the subject's syllabus. The overall result of these practical tests will be weighted by 40% in the final grade. In order for the grade obtained in the different practical cases to be averaged, a minimum grade of 3 out of 10 must be obtained in each of them. The student will be informed of the partial grades.

The grade of the activities carried out during the course may be replaced by the grade obtained in an additional theoretical test with four questions to be taken at the end of the term, on the same day as the final theoretical and practical test.

In order to pass the subject, it will be necessary to obtain at least 4 points out of 10 in the assessment of the activities developed during the term or, if applicable, in the additional theoretical test that replaces them. If this minimum is not achieved, the grade will be 'Failed' and the grade will be calculated out of 10 points for this part of the assessment.

The grade obtained in the assessment of the activities carried out during the term or, if applicable, of the additional theoretical test, will be kept for the two calls of the academic year.

### 2. Final theoretical and practical test

The final written test constitutes 60% of the final grade. It consists of a theoretical test (20% of the final grade) and a practical test (40% of the final grade).

- The theoretical test consists of a questionnaire with twenty multiple-choice questions of a theoretical and practical nature.
- The practical test consists of the solving of a practical case that will measure the degree of professional management of matters related to corporate and commercial legal traffic the student has achieved. Students must bring the legal texts to the practical test. Failure to do so is the sole responsibility of the student.

Students who do not obtain a minimum grade of 4 out of 10 points in this final theoretical-practical test will not pass the subject. The grade of the activities carried out during the term will only be weighted with that of the final theoretical-practical test if the minimum grade is achieved or, if applicable, that of the additional theoretical test. If this minimum is not achieved, the grade will be 'Failed' and the grade will be calculated out of 10 points for this part of the assessment.

## 6. Sustainable Development Goals

8 - Decent Work and Economic Growth