

## 26616 - School Internships I

### Syllabus Information

**Academic year:** 2024/25

**Subject:** 26616 - School Internships I

**Faculty / School:** 107 - Facultad de Educación

202 - Facultad de Ciencias Humanas y de la Educación

301 - Facultad de Ciencias Sociales y Humanas

**Degree:** 107 - Mobility for Degree

298 - Degree in Primary School Education

299 - Degree in Primary School Education

300 - Degree in Primary School Education

**ECTS:** 6.0

**Year:**

**Semester:** 298-Annual

107-Annual o First semester

299-First semester

300-First semester

**Subject type:** External Placements

**Module:**

### 1. General information

**The subject and its expected results respond to the following approaches and goals:**

- 1.- To encourage the student to make direct contact with a primary school in order to analyze its socio-educational environment, its personal, material and functional elements, and the interaction with the class-group.
- 2.- To develop the student's critical capacity in the face of school reality, using varied and appropriate techniques of active observation.
- 3.- Encourage the teacher's collaboration with the student, making possible small interventions in the group-class dynamics.

### Context and meaning of the subject in the degree program

School internships are a formative resource for learning professional practice. The importance of school practices is reinforced by the complexity of the current socio-educational context. The demands and needs that arise from the context of globalization, collaborative work, lifelong learning or the increase in immigration, among other aspects, make this subject a core of special interest to know the needs for change that are outlined in the reality of the school.

The contact with the concrete school reality constitutes a source of experiential knowledge that will facilitate the student's interaction with and reflection on the school reflection on it.

### Recommendations for taking the subject

The subject of School Practices I brings students closer to their professional role in the context of the educational center and the classroom.

This is possible thanks to the efforts of the teachers and the management teams of the CEIPs who collaborate selflessly as practice centers. For both reasons, students must behave in accordance with what is expected of a teacher, respect the rules of the centers, collaborate and get involved in those tasks that the teacher-tutor or the management team propose and contribute to the good coexistence of the center.

In order to be able to enroll in each of the subjects of the Internship subject, students must have passed at least 70% of the credits of the previous courses.

Attendance at the internship center during the whole of the established period is a necessary condition to be evaluated in the subject.

### 2. Learning results

**The student, in order to pass this subject, must demonstrate the following results...**

1. Analyzes situations observed in the school from the theoretical knowledge they possess.
2. Describes and analyzes the school's organizational and operational documents.
3. Participate in the life of the school including meetings and complementary activities.
4. Analyzes the possibilities of cooperation of the different sectors of the educational community with the social environment.
5. Knows the classroom as an instructional and social group with its own dynamics.
6. Uses expressions and vocabulary specific to the educational field appropriately

### 3. Syllabus

No content is defined in this area

### 4. Academic activities

The program offered to the student to help them achieve the expected results includes the following activities:

{Activity A. Autonomous work of the student that completes the 150 hours of dedication to the subject; dedicated to the realization of the internship report where they will present the results of the learning process during the Internship, following the specified criteria.

Activity B. Seminars (one initial and one intermediate) in which the teacher of the subject summons his/her students of practicals for sharing, discussion and guidance of the different activities in the periodic meetings with the tutor of the faculty; and individual work session in which the teacher receives each of his/her students for an oral presentation and discussion with the aim of assessing the internship report.

Activity C. Presence of the student in a school center for 90 hours, which is equivalent to 15 school days, at a rate of 6 hours per day in the center.

### 5. Assessment system

#### Type of tests and their value on the final grade and evaluation criteria for each test

**The student must demonstrate that he/she has achieved the intended learning outcomes by means of the following assessment activities**

ACTIVITY A. Preparation of a report including the following aspects:

#### Section 1. The school and its context

- Description of the socioeconomic and cultural context of the center.
- Organizational chart of the center, including services and personnel.
- Description of the center's facilities and their accessibility conditions.
- Description of the tasks performed by the teacher outside the classroom and their weekly time commitment.
- List of faculty meetings attended by the intern and description of one of them.
- Identification of the organizations, institutions and companies that collaborate with the center, relating it to the activities in which each of them participates.
- Description of an activity in which the students' families have participated.

#### Section 2. School documents

- Identification of the different organizational documents of the center.
- Identification and commentary of the educational purposes included in the Educational Project of the Center, taking into account the theoretical knowledge taught in the degree subjects.
- Brief description of the action protocols proposed in the Center's Tutorial Action Plan.
- Brief description of the Center's Diversity Attention Plan, pointing out the type of students in the center from a diversity perspective.
- Study of the Center's Coexistence Plan, analyzing the treatment given in it to coexistence problems on the basis of the knowledge acquired on the subject
- Identification of the innovative experiences developed in the center, commenting briefly on one of them from the theoretical bases acquired in the degree subjects.

#### Section 3. Description of the organization, management and interaction in the classroom

- Identification and description of the spatial and material characteristics of the classroom, including a floor plan.
- Description and analysis of the distribution and use of classroom material resources.
- Description of the distribution of students in the classroom.
- Description of the routines and schedule worked on in the classroom.
- List and describe the usual tasks in which you have collaborated with the mentor teacher.
- Identification of the didactic sequences worked on during the internship period and their contextualization in the classroom programming.
- Description of the socio-personal aspects of the students, taking into account the theoretical bases acquired in the degree subjects.
- Description of the cognitive and linguistic characteristics of the students, relating it to their psycho-evolutionary moment.
- Reflection and analysis of some of the teacher's interventions that are particularly interesting for the development of social and personal competences, relating it to the theoretical bases acquired in the subjects of the degree.
- Observation and analysis of an interaction situation of the students outside the classroom, relating it to the learning (motor, cognitive, linguistic, social, personal) that they perform.
- Description of any school, extracurricular or complementary activity in which you have participated, indicating the tasks you have performed.

FORMAT. The format of the report should follow the following standards: Times font or similar, 12 point, 1.5 spacing points and 3 centimeter margins. It must contain an index. The following identification data must be specified on the cover page: title of the work (Internship Report I); degree; faculty and university; academic year; student's name and surname; student's NIA; school and teaching group where the internship is being carried out; name and surname of the student's tutor; name and surname of the teacher at the faculty.

The length of the report will be between 20 and 25 pages.

The evaluation of this report represents 60% of the final grade.

ACTIVITY B. Participation in seminars convened by the professor of the subject and discussion of the report.

The student's participation in the seminars called by the professor represents 5% of the final grade.

The discussion of the report with the professor is 5% of the final grade.

ACTIVITY C. Student involvement and performance in the school.

To evaluate this activity, the teacher of the subject will take into account the information provided by the tutor teacher of the school center through a questionnaire that will be sent to the internship centers. This questionnaire will be elaborated from of the evaluation criteria indicated in this guide for this activity.

The evaluation of this activity represents 30% of the final grade.

#### **Qualification criteria**

To pass the subject, it is required to obtain at least 3.5 points in the sum of the grades of activities A and B and, in addition, to obtain at least 1.5 points in activity C. In order to pass the subject, part B will have to have a grade equal or higher than 0.4 .

If any of these requirements is not met, the final grade will be equal to 4.0 or the sum of the grades obtained in activities A, B and C if it is less than 4.0.

If the minimum requirements described above are met, the final grade will be the sum of the grades obtained in activities A, B and C The subject will be passed when this final grade is equal to or higher than 5.

#### **Prerequisite**

##### **Compulsory attendance at the training center**

Attendance at the practice center during the entire official period and taking the totality of classroom hours is a necessary condition for the student to be evaluated in the subject. A maximum of 15% of justified absences will be accepted. Both justified and unjustified causes must be notified (and justified if necessary) to the tutor of the University and to the tutor of the internship center. All absences must be made up within the official internship period, as far as possible, and it is not possible to extend the internship period, unless the Faculty reviews and approves the modification of the end date of the internship. However, unexcused absences, apart from having to be made up, subtract 0.1 points from the final grade for each hour of absence.

##### **Exceptionality in the evaluation of the subject matter**

This subject complies with the provisions of Article 9.4 of the Regulations of the Learning Assessment Standards of the University of Zaragoza, which states:

"Exceptionally, those subjects that due to their special practical or clinical dimension and in which students must necessarily demonstrate their knowledge or skills in facilities or locations outside the conventional classroom, may be evaluated only by the continuous evaluation modality. This exceptionality must be declared by the Quality Assurance Commission of the degree and will have the approval of the Undergraduate Studies Commission, applying, in any case, only to the practical dimension of the subject."

##### **Second Call**

Students will not be eligible for a second call, when any of the following reasons apply:

- Failure to arrive at the internship center on the date established for this purpose, without a justified cause and implying the abandonment of the internship.
- Abandonment of practices once they have begun.
- Failure to obtain at least the minimum required score in Activity C (Student involvement and performance in the school).

The second call is therefore contemplated only when:

- Failure to meet the grading criteria established for activities A and/or B, but the student has at least the minimum grade required in activity C, but the student has at least the minimum grade required in activity C.

In this case, the student must re-submit the internship report (Activity A) and/or participate in the seminars and discussion of the report (Activity B) on the dates agreed upon with the responsible teacher, which must be at least 7 days before the official closing date of the second call.

##### **Fifth and sixth calls**

Students in 5th and 6th call will be evaluated with the same evaluation system as the rest of the students, but their evaluation will be carried out by an examining board.

##### **Assessment criteria**

**To assess the level of acquisition of the learning results, the following indicators will be taken into account**

ACTIVITY A: Preparation of the report

- a) Adequacy of the student's answers to the questions posed in the sections of the report.
- b) Contextualization of the answers reflecting the reality of the school where the student performs the internship.
- c) Description and analysis of the practice observed in the school center based on the theoretical knowledge imparted in the first year subjects.

d) Ideas presented in a clear and orderly manner, differentiating between data, theoretical contributions and personal contributions.

e) Spelling and syntax correction.

f) Adequacy of the report to the format and length indicated in section 4.1. as well as to the established delivery deadline

ACTIVITY B: Participation in the seminars organized by the teacher of the subject and discussion of the report a) Interest and involvement of the student in the activities proposed by the teacher of the subject in the seminars.

b) Argumentative consistency and appropriate oral expression in the discussion of the report.

ACTIVITY C: Student involvement and performance in the school center

a) Assessment of basic professional compliance: Regularity in attendance, punctuality and compliance with schedules, knowledge of the rules and uses of the center, respect for confidentiality.

b) Assessment of professional skills and abilities: capacity for empathy, correctness in dealing with others, ability to analyze and solve problems, ability to work in a team, responsibility, ability to apply knowledge, critical sense.

c) Assessment of attitudes and dispositions: interest, motivation, participation, voluntary activities, autonomy and initiative.

d) Assessment of the knowledge acquired: performance in teaching practice during the internship period.

Finally, it should be taken into account that the Regulations of the Rules of Coexistence of the University of Zaragoza will apply to irregularities committed in the evaluation tests through academic fraud, as well as the application of article 30 of the Regulations of the Rules of Evaluation of Learning in relation to irregular practices other than academic fraud.

### **Prerequisite**

#### **Compulsory attendance at the practice centre**

Attendance at the practice centre for the whole of the official period and for the total number of classroom hours is a necessary condition for students to be assessed in the subject. A maximum of 15% of duly justified absences will be accepted. Both justified and unjustified absences must be notified (and justified if necessary) to the University tutor and the placement centre tutor. All absences must be made up within the official placement period, as far as possible, and it is not possible to extend the placement period, except in the case of unforeseen exceptions in which the Faculty reviews and approves a change in the end date of the placement. However, unexcused absences, apart from having to be made up, subtract 0.1 points from the final grade for each hour of absence.

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## **6. Sustainable Development Goals**

4 - Quality Education