

Academic Year/course: 2023/24

63221 - Master's Dissertation (Economics and Business Administration)

Syllabus Information

Academic year: 2023/24

Subject: 63221 - Master's Dissertation (Economics and Business Administration)

Faculty / School: 107 - Facultad de Educación

Degree: 584 - Master's Degree in Teaching Compulsory Secondary Education
592 - Master's Degree in Teaching, specializing in Business and Economics

ECTS: 6.0

Year: 1

Semester: Annual

Subject type: Master Final Project

Module:

1. General information

Based on the specific competences of the degree, the objective of the Master's Final Project (MFP) subject is that students exercise their capacity for reflection and synthesis on their own training process, which includes not only theoretical training, but also its practical application through the professional and life experience of the Practicum in the internship centres.

These approaches and objectives are aligned with some of the Sustainable Development Goals, SDGs, of the Agenda 2030 (<https://www.un.org/sustainabledevelopment/es/>) and certain specific goals, so that the acquisition of the learning results of the subject provides training and competence to the student to contribute to some extent to their achievement: SDG 8. Decent Work and Economic Growth 8.2 Achieve higher levels of economic productivity through diversification, technological upgrading and innovation, including by focusing on labour-intensive and high value-added sectors .

2. Learning results

In order to pass this subject, the student must demonstrate the following results:

1. Produce an academic paper containing original contributions by applying the knowledge, skills, abilities, aptitudes and attitudes acquired throughout the master's studies.
2. Work autonomously and responsibly to achieve the proposed objectives.
3. Critically evaluate their own work.
4. Present their work, both orally and in writing, and defend it with order, clarity, argumentative rigor and linguistic correctness.

3. Syllabus

No specific program

4. Academic activities

The key dates for choosing, developing, depositing and defending the MFP are published on <https://educacion.unizar.es/master- professorship-secondary/tfm-master-master-teaching staff>

PROCEDURE FOR THE ASSIGNMENT OF TUTORS FOR MASTER'S FINAL PROJECT (MODALITY A)

The coordinator of the Master's specialty will assign a MFP A tutor to those students who either have not applied for TFM modality B or who have not been selected to do modality B. The specialty coordinator will communicate to the Master's Coordination and to the secretary's office of the Faculty of Education the list of students assigned to the different teachers in charge of the MFP, and it will be published on the web.

PROCEDURE FOR THE APPLICATION FOR THE MASTER'S FINAL PROJECT (MODALITY B)

The student who wishes to carry out modality B of the MFP will request the acceptance of the MFP direction by means of a form

addressed to the Quality Assurance Committee of the Master's Degree (APPENDIX II. Initial application for the Master's Final Project). The application form must be submitted to the secretary's office of the centre (Faculty of Education, Faculty of Humanities and Education and Faculty of Social and Human Sciences). The student will write the application from the lists of MFP B proposals published for the different specialties in the corresponding term. The student should indicate a maximum of three options in order of preference among those offered. Once the applications have been received, the degree coordinator will carry out the assignment according to the offers and applications, deciding in the cases of coinciding applications by means of the grade of the academic access. The assignment will be approved by the Quality Assurance Committee. The list of students assigned to the MFP B lines will be communicated to the faculty and will be published on the website

5. Assessment system

The MFP, which will be carried out individually, may be directed by one or co-directed by a maximum of three teachers. Directing the MFP will involve a continuous monitoring (with periodic meetings) of the work done for the elaboration, written presentation and oral defence before the board of examiners.

The director(s) will provide the student with general guidelines on the nature and requirements of the type of work they intend to perform. The director(s) is responsible for validating and supervising the process of carrying out the work. The director may submit, if they so wishes, a report on the work addressed to the board of examiners.

MFP modality A. Except in those specialties where alternative contents are explicitly defined, modality A will consist of an original and integrative report. Based on at least two of the activities carried out throughout the Master's program (annual programming of a subject, didactic unit, innovation or research project, implementation of activities, Practicum experience, etc.), a critical analysis will be made reflecting the integration of the different knowledge and practices of their training process. As a guideline, it is proposed that it should contain:

- Introduction. The teaching profession based on the theoretical framework and the experience in the educational centre (working conditions, professional challenges, forms of organization, etc.).
- Justification for the selection of projects, didactic units, etc.
- Critical reflection on the existing or possible relationships between these projects selected in section 2.
- Conclusions and proposals for the future.
- Documentary references: bibliography, etc.

In modality A, works may be admitted with the prior agreement of the tutor:

- Theoretical reflection (e.g.: state of the art on a topic, study of a set of documents and materials, etc.)
- Curricular design of didactic sequences (this can be a set of didactic units, a complete program, the context-oriented implementation of a methodology not observed during the practicum, work on a mathematical object, etc.)
- Design of a teaching innovation project (including: situation or teaching/learning process to be improved; objective(s) of the project; theoretical argumentation, based on some research articles that support the proposal, and internship, based on a similar experience that is being carried out in a Spanish centre; design and development of the project; and criteria and instruments for the evaluation of the level of achievement of the objectives) or of an intervention oriented to the context of the internship centre.
- Extensive analysis of an actual case or intervention that has taken place during the internship or of a type of intervention that is taking place at the internship centre.
- Critical analysis or meta-analysis of a body of research (provided by the tutor).

The specialty coordinator will provide information at the initial orientation session on the types of optional work of modality A that are incorporated in each specialty.

MFP modality B: works of initiation to research related to innovation or research lines previously dealt with by the teachers.

The faculty offers in November a proposal of lines with limited places (APPENDIX I) for the different specialties and approved by the Quality Assurance Committee of the Master's Degree. The report of the modality B will consist of an original work of initiation in educational research or innovation integrated in one of the lines proposed by the faculty of the Master for the specialty and approved by the Quality Assurance Committee of the Master. In this modality, the students will fill out ANNEX II. Initial Application for Master's Final Project and submit it to the Secretary's Office of the centre (Faculty of Education, Faculty of Humanities and Education and Faculty of Social and Human Sciences) on the dates indicated in the calendar of the procedure.

In any modality, the papers will contain sufficient elements of personal creation and will adequately cite all sources used in APA format.

ASSESSMENT CRITERIA

As a guideline, the following criteria are suggested for each of the aspects:

Competences to synthesize and integrate acquired learning and to contribute own ideas (60%)

Background and references: Extent of the literature review and adequacy of the sources used. Degree of topicality and didactic relevance of the references used. Critical review and presentation/use of syntheses of the most relevant papers. Use of references that support arguments, discussion and analysis. Justification and meaning that the contextual framework of the teaching profession gives to the project or work plan.

Training and professional maturity: Evidence of understanding and knowledge of current trends and debates in the field of general education and specific to the specialty. Demonstrated level of professional skills in basic techniques and procedures related to curriculum design and development in the specialty. Reflection in the project or plan of work of the integration and application of the competencies of the specialty in the teaching experience of the external internships. Accuracy and rigor in the use of terms, concepts and contents, both general and specific, related to teaching in the specialty. Originality and quality of

proposals and contributions. Positive and constructive attitude demonstrated towards the teaching profession.

Capacity for analysis and reflection: Critical reflection on the implementation in practice of the designed project and conclusions for professional learning as a teacher. Demonstrated level of understanding of the issues addressed.

Evidenced depth of reflection and analysis. Degree of coherence in the reasoning and in the lines of argument followed in the development of the work.

Written communication skills (20 %)

Compliance with the established format. Structure and expository order. Compliance with the rules for citations and references (<http://biblioteca.unizar.es/buscar/citar.php>). Adequate and coherent organization of the different sections of the paper. Demonstrated level of general and professional speech. Written expression, spelling and grammar.

Oral communication skills (20 %)

Mastery and understanding of the subject matter. Clarity, rhythm and organization of the presentation. Use of body language and voice.

Selection of key information. Capacity for synthesis. Compliance with established deadlines. Adequate and pertinent argumentation in response to the questions and comments of the members of the Board.

LENGTH AND FORMAL RULES

The MFP will have a length of 20 to 40 pages (times new roman 12, 1.2 to 1.5 line spacing, normal margins), plus annexes and will be presented justified on both margins and paginated on both sides in A4. Bibliographic references will be cited according to a standardized system. It is recommended to follow the current APA system. The instructions for deposit and delivery at secretary's office are updated in the "MFP Submission" section on <https://educacion.unizar.es/master-faculty-secondary/tfm-master-teaching-faculty>

DEFENCE OF THE MFP

For the evaluation of the MFP and its defence, the Quality Assurance Committee will appoint a board of examiners composed of three teachers and three substitutes, following the general regulations of the University of Zaragoza. . The oral defence will be a maximum of 15 minutes of exposition followed by a maximum of 15 minutes of question/answer session and debate. The director(s) may be present during the defence and may speak student finishes their intervention and before the questions and observations of the board.

GRADING.

The grade will be the average between the global values assigned by each member of the board, as long as the differences between the grades are less than 1.5 between the extreme values. If there are grades with a greater difference, the board must reconsider its assessments until the maximum difference noted above is reached.

The Secretary of the board will be in charge of recording the final grade of each student in ANNEX IV.

In addition, they will fill in the minutes of the MFP of the specialty, and after the signature of all the members of the board, they will deliver it to the Secretary's Office of the Faculty at the end of the reading and will display a copy on the bulletin board indicating the review date established

In accordance with the evaluation regulations of the University of Zaragoza, the student may request a review of the grade obtained by means of a reasoned written claim. The claim will be processed in accordance with the established regulations.

In the event that the grade is lower than five, the board of examiners will point out the mistakes, indicating the modifications that need to be made to the work, or to a new defence. Fraud or total or partial plagiarism in any of the assessment tests will result in not passing the subject and achieving the minimum grade, in addition to the disciplinary sanctions that the university decides for these cases.

Finally, it must be taken into account that the Regulations of the Norms of Coexistence of the University of Zaragoza will be applicable to the irregularities committed in the evaluation tests by means of academic fraud, as well as the application of article 30 of the Regulations of the Norms of Evaluation of Learning in relation to irregular practices other than academic fraud.