

61944 - Internships

Syllabus Information

Academic year: 2023/24

Subject: 61944 - Internships

Faculty / School: 228 - Facultad de Empresa y Gestión Pública

Degree: 471 - Master's in Tourism Management and Planning

ECTS: 9.0

Year: 1

Semester: Second semester

Subject type: Optional

Module:

1. General information

The main objective of this subject is to complement the students' theoretical training and facilitate their insertion into the labour market. In particular, it will help students to:

- a) Acquire the work methodology relevant to the professional reality.
- b) Obtain professional experience that facilitates their employability and insertion in the labour market.

For students whose mother tongue is not Spanish, it is recommended to have a C1 level of Spanish accredited by an officially recognized institution.

These approaches and objectives are aligned with some of the Sustainable Development Goals (SDGs) of the United Nations 2030 Agenda (<https://www.un.org/sustainabledevelopment/es/>). Specifically, the planned learning activities will contribute to the achievement of Objective 4.7 of Goal 4 and Objective 8.5 of Goal 8.

2. Learning results

- 1: To apply the theoretical knowledge acquired, putting it into practice in the development of a job outside the educational field. This job will be supervised, directed and linked to the exercise of the activity in an appropriate professional environment.
- 2: To honour the commitments acquired with the collaborating entity and with the university in relation to the internship.
- 3: To adequately write the academic report that includes the proposed and achieved objectives, as well as a detailed description of the activities carried out.
- 4: To adequately present the internship report to the tutor.
- 5: To establish the relationship between the tasks performed and the contents of the master's degree, both in terms of general and specific competencies, skills and attitudes.
- 6: To assess the process and formulate proposals for improvement.

3. Syllabus

MECES Level 3 (Spanish Qualifications Framework for Higher Education). It corresponds to level 7 of the European Qualifications Framework (EQF).

4. Academic activities

- Face-to-face work at the entity where the internship is carried out: 180 hours. The time distribution will be determined in each case by mutual agreement between the collaborating entity and the student, with the approval of the academic tutor. It will be held from April 1st onwards.
- Meetings with the academic tutor: 9 hours
- Preparation of the interim report, academic report and presentation of the report: 36 hours

Total: 225 hours

The internship may be carried out in companies and institutions with which a collaboration agreement already exists. Students may also manage their own internship proposal, with the approval of the master's degree coordinator.

5. Assessment system

The assessment will be carried out by the tutor teacher based on:

- a) The interim report, written and delivered in the middle of the internship (10%).
- b) The final academic report, based on the guide that can be downloaded from the web page of the Faculty of Business and Public Management (30%).

c) The presentation of the academic report before the tutor teacher, for a maximum of fifteen minutes, which may be followed by a discussion with the tutor teacher (10%).

d) The assessment report of the entity where the student has carried out their internship (50%).

Grading will be based on the same scale as the rest of the subjects of official degrees.