

Academic Year/course: 2022/23

## 28545 - State Employment: People Working for the Public Administrations

### Syllabus Information

**Academic Year:** 2022/23

**Subject:** 28545 - State Employment: People Working for the Public Administrations

**Faculty / School:** 108 - Facultad de Ciencias Sociales y del Trabajo

**Degree:** 428 - Degree in Labour Relations and Human Resources

**ECTS:** 6.0

**Year:**

**Semester:** First semester

**Subject Type:** Optional

**Module:**

### 1. General information

### 2. Learning goals

### 3. Assessment (1st and 2nd call)

### 4. Methodology, learning tasks, syllabus and resources

#### 4.1. Methodological overview

##### 4.1. Methodology

The methodology followed in this course is oriented towards the achievement of the learning objectives. It is based on active participation, case studies, teamwork etc. that favor the development of communicative skills and critical thinking. A wide range of teaching and learning tasks are implemented, such as practice sessions, autonomous work, etc.

Students are expected to participate actively in the class throughout the semester.

Classroom materials will be available via Moodle.

Further information regarding the course will be provided on the first day of class.

The approach, methodology and evaluation of this guide is prepared to be the same in any teaching scenario. They will be adjusted to the socio-sanitary conditions of each moment, as well as to the indications given by the competent authorities.

##### 4.2. Learning tasks

This is a 6 ECTS course organized as follows:

? **Lectures:** The teacher presents theoretical contents illustrated with relevant examples.

? **Practice sessions:** They can include discussion and presentation of case studies and seminars.

? **Autonomous work:** Students do tasks such as study, readings, preparation of practice sessions and seminars, and summative assignments.

? **Tutorials:** Office hours can be used to solved doubts and for follow-up of students? learning progress.

? **Assessment tasks:** A final written examination.

##### 4.3. Syllabus

The course will address the following topics:

Topic 1: Spanish law

Topic 2: Civil Service. Basic legal concepts

#### **4.4. Course planning and calendar**

Further information concerning the timetable, classroom, office hours, assessment dates and other details regarding this course will be provided on the first day of class or please refer to the "Facultad de Ciencias Sociales y del Trabajo" website (<https://sociz.unizar.es>).