

Academic Year/course: 2022/23

28520 - Human Resources: Management and Leadership

Syllabus Information

Academic Year: 2022/23

Subject: 28520 - Human Resources: Management and Leadership

Faculty / School: 108 - Facultad de Ciencias Sociales y del Trabajo

Degree: 428 - Degree in Labour Relations and Human Resources

ECTS: 6.0

Year: 3

Semester: First semester

Subject Type: Compulsory

Module:

1. General information

2. Learning goals

3. Assessment (1st and 2nd call)

4. Methodology, learning tasks, syllabus and resources

4.1. Methodological overview

The learning process that has been designed for this subject is based on:

Lecture Class (T1): Key concepts and contents that students must acquire are presented. The development of the classes is supported by the Class Manual

Practice sessions (T2) and Group tutorials (T6): They are participatory and they are based on the preparation, discussion and resolution of cases and exercises related to theoretical contents. The purpose is that students understand matter and developing capacities for analysis and application of the contents acquired in lectures.

Group tutorials covers various activities focused and applied to group work such as: resolution of doubts, verification of its correct development, understanding of the contents and work follow-up. Groups of no more than five students will be formed. Each group will perform two works in the semester, which will consist of analysis, commentary and reflection on news or readings related to the contents of the subject. The objective of this activity is that students improve their skills and abilities related to teamwork, information search, analysis and synthesis of content, schematization and expository capacity

Autonomous work: The student must review and assimilate the contents taught in the theoretical and practical classes and, if appropriate, the student must solve the tasks and perform the work that is requested for delivery in class

The hours of activities will correspond to those established in the Teaching Organisation Plan for the corresponding academic year, for a total of 150 hours.

The approach, methodology and evaluation of this guide is prepared to be the same in any teaching scenario. They will be adjusted to the socio-sanitary conditions of each moment, as well as to the indications given by the competent authorities.

4.2. Learning tasks

Distribution of 150 hours per student between different types of activities:

- Lecture Class (T1): 30 h
- Practice Sessions (T2) and Groups Tutorial (T6): 39 h

- Assessment: 6 h
- Autonomous Work: 75 h

4.3. Syllabus

1. HUMAN RESOURCE MANAGEMENT
2. STRATEGIC HUMAN RESOURCE MANAGEMENT
3. HUMAN RESOURCE PLANNING
4. ANALYSIS AND JOB DESCRIPTION
5. JOB EVALUATION
6. PERFORMANCE ASSESSMENT
7. COMPENSATION

4.4. Course planning and calendar

Onsite sessions and assignment presentation

Timetable and work planning (lectures, practice sessions and group presentations) will be announced at beginning of the academic year.