

## 61127 - Management

### Syllabus Information

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**Academic Year:** 2020/21

**Subject:** 61127 - Management

**Faculty / School:** 127 - Facultad de Ciencias de la Salud

**Degree:** 374 - Master's in Social Gerontology

**ECTS:** 6.0

**Year:** 1

**Semester:** Second Four-month period

**Subject Type:** Compulsory

**Module:** ---

## 1.General information

### 1.1.Aims of the course

The subject and its expected results respond to the following approaches and objectives:

As a whole, this module should take the student to the knowledge of relevant aspects of the management of socio-health centers, of ergonomic aspects of application in the field of elderly care and legal care for the elderly.

Within this module the subject The Socio-health Center: Integral Management aims to acquire relevant knowledge and capacity to apply in the professional context the new aspects of management in the residential environment.

The subject Gerontology Ergonomics in the elderly aims to acquire relevant knowledge and ability to apply in the professional context the new aspects of ergonomics, including assessments such as problem solving both at home and in the residential environment.

The subject Relative law in the elderly has a double objective, on the one hand to acquire relevant knowledge and ability to apply in the professional context the aspects of civil and criminal law that affect the elderly and on the other the ability to identify the different types of labor contracts that they can have in their professional practice.

### 1.2.Context and importance of this course in the degree

El módulo es relevante porque capacita al alumno en aspectos de gran utilidad en su vida laboral tales como la gestión de centros, la ergonomía, los aspectos médico-legales y el autoempleo. Esto redundará en una mejor asistencia al mayor, al entorno del mismo y a la sociedad en general.

The module is relevant because it trains the student in very important aspects in their working life such as center management, ergonomics, medical-legal aspects and self-employment. This will result in better assistance to the elderly, the environment and society in general.

### 1.3.Recommendations to take this course

The purpose of this module is to give an overview of the different contributions of Center Management, Ergonomics and Law in the field of care for the elderly.

Given the interdisciplinary nature of the module, it is recommended to participate in all programmed activities.

## 2.Learning goals

### 2.1.Competences

Upon passing the subject, the student will be more competent to:

Generic Competences:

The generic competences of this module are common to the three subjects and are the following:

- Multidisciplinary team work

- Motivation for quality.
- Skills to work in an international context.
- Leadership.
- Creativity
- Information management skills.
- Ability to work autonomously.
- Ability to generate new ideas.
- New technology management skills.
- Knowledge of other cultures and customs.
- Research skills.

Specific competences of the subject "The Socio-sanitary center: integral management".

- Knowledge, skills and abilities to optimize current resources in the field of gerontology.
- Relevant knowledge of and ability to apply new aspects of management in geriatrics and gerontology.
- Knowledge, skills and abilities for professional performance in the field of geriatrics and gerontology.
- Knowledge, skills and abilities to plan, develop and direct research in the field of geriatrics and gerontology.
- Skills to facilitate the integration and participation of older adults in the various aspects of social and cultural life.
- Knowledge, skills and abilities about the processes of rehabilitation, integration and participation of the elderly.
- Skills to facilitate the integration and participation of the elderly in the care networks of health services and in society itself, revaluing their social function.

Specific competences of the subject Gerontological Ergonomics

- Knowledge, skills and abilities to optimize current resources in the field of gerontology.
- Relevant knowledge of and ability to apply new aspects of ergonomics in geriatrics and gerontology.
- Knowledge, skills and abilities for professional performance in the field of geriatrics and gerontology.
- Knowledge, skills and abilities to plan, develop and direct research in the field of geriatrics and gerontology.
- Skills to facilitate the integration and participation of older adults in the various aspects of social and cultural life.
- Knowledge, skills and abilities about the processes of rehabilitation, integration and participation of the elderly.
- Skills to facilitate the integration and participation of the elderly in the care networks of health services and in society itself, revaluing their social function.

Specific competences of the subject "Relative Law in the Major"

- Relevant knowledge of and ability to apply the new aspects of law in geriatrics and gerontology.
- Knowledge, skills and abilities for professional performance in the field of geriatrics and gerontology.
- Knowledge, skills and abilities to plan, develop and direct research in the field of geriatrics and gerontology.
- Skills to facilitate the integration and participation of older adults in the various aspects of social and cultural life.
- Knowledge, skills and abilities about the processes of rehabilitation, integration and participation of the elderly.
- Skills to facilitate the integration and participation of the elderly in the care networks of health services and in society itself, revaluing their social function.

## 2.2.Learning goals

The student, to pass this subject, must demonstrate the following results:

In relation to the subject "The Socio-health Center: Integral Management".

- 1.-Identify, analyze and discuss the contributions of the management in the gerontological and geriatric field, applying documents, protocols and care records in the sociosanitary centers.
- 2.- Identify, analyze and discuss the costs, profitability and balance Costs-Expenses, analyzing the organization of economic and human aspects.

In relation to the subject: "Gerontological Ergonomics".

- 1.-Identify, analyze and discuss the contributions of ergonomics in the gerontological and geriatric field.
- 2.-Identify, analyze and discuss the usefulness of anthropometric valuations in the greater.

- 3.-Analyze, discuss and make a proposal on resolution of external architectural barriers and domiciliary
- 4.- Design a space without architectural barriers.

In relation to the subject: "Law relative to the third age".

- 1.-Identify, analyze and discuss the contributions of the right in the gerontological and geriatric field.
- 2.- Identify, analyze and discuss the contributions of civil and criminal law in relation to the elderly.
- 3.-Analyze and discuss the possibilities of employment in relation to the care of the elderly.
- 4.-Analyze and discuss the contributions of labor law in relation to job opportunities in the care of the elderly.

### 2.3.Importance of learning goals

- The ability to apply the new aspects of management in the larger one involves improving the quality of life of both the elderly and the people in their environment. The acquisition of this makes our students improve their professional skills and their current and future users.
- The ability to apply the new aspects of ergonomics in the largest involves improving the physical and mental health of both the elderly and the people in their environment, and therefore also improves the living conditions of the elderly and of people with disabilities. that are related. The acquisition of this makes our students improve their professional skills and their current and future users.
- The capacity to apply the aspects of the right in the greater supposes to see the older person as subject of law and to identify the situations in which these can be violated. The acquisition of this makes our students improve their professional skills and the dignity of the users of the centers where they perform their professional activity. With respect to the ability to identify the different labor contracts that can be made will allow you to acquire capacity for the management of residential centers.

## 3.Assessment (1st and 2nd call)

### 3.1.Assessment tasks (description of tasks, marking system and assessment criteria)

The student must demonstrate that he has achieved the expected learning outcomes through the following assessment activities

Criteria and methods of evaluation:

#### Subject "The Socio-sanitary center: integral management".

Evaluation criteria:

- The student will be able to make innovative contributions in class, seminars and tutorials.
- The student unequivocally identifies the contributions of the management in socio-health care.
- The student will be able to analyze and discuss costs, profitability and cost-expense balance.
- The student will be able to prepare a budget for a social health center.

Evaluation methods:

They are shared by this subject and Gerontological Ergonomics

Attendance and participation in classes, seminars, guided study and tutorials.

Attendance: The reason for the evaluation of the attendance is to encourage the same since the learning is associated to the presence of the student in the different activities programmed by the teacher.

Participation: Mere assistance is not considered participation. Participating means contributing to the development of the different programmed activities in an intelligent and useful way for both the classmates and the teacher. The "erroneous" contributions will not be negatively assessed since they also help to clarify the difficult concepts.

This activity will accredit the achievement of learning outcomes 1, 2 and 3 and will be evaluated according to the following criteria and levels of demand:

The qualification of the attendance will be from 0 to 5 and will be 5% of the final grade of the subject. The qualification of the participation will be from 0 to 15 and will represent 15% of the final grade of the subject.

The overall rating of this activity will be from 0 to 20 and will represent 20% of the student's grade in the subject.

1. Resolution of practical cases. This activity will be developed in interdisciplinary teams. (80%)

The resolution of practical assumptions is an active methodology proposed for the acquisition of professional skills. This

method of learning supposes an approach to a style of learning more autonomous, more efficient and that allows the student the acquisition of those professional competences that will be more useful in their professional practice.

Interdisciplinary work is of great importance in the field of gerontology, since the elderly can benefit, both in health status and affects various pathologies, from the care of multiple professionals. The benefit that can be obtained from these teams is greater if their professional activity is developed in an interprofessional way. That is, when professionals learn from each other in their daily work.

### **Subject "Gerontological Ergonomics".**

Evaluation criteria:

- The student will be able to make innovative contributions in class, seminars and tutorials.
- The student identifies, analyzes and discusses the contributions of ergonomics in the gerontological and geriatric field.
- The student identifies, analyzes and discusses the utilities of the anthropometric assessments in the major.
- The student identifies, analyzes and makes a proposal about the resolution of external and domiciliary architectural barriers.
- The student designs a home space without architectural barriers.

Evaluation methods:

Has already been mentioned in the previous subject

### **Subject "Law relative to the third age".**

Evaluation criteria:

- The student will be able to make innovative contributions in class, seminars and tutorials.
- The student identifies, analyzes and discusses the contributions of the right in the gerontological and geriatric field.
- The student identifies, analyzes and discusses the possibilities of employment in relation to the care of the elderly.
- The student identifies, analyzes and discusses the contributions of labor law in relation to job opportunities in the care of the elderly.

Evaluation methods:

- Attendance and participation in classes, seminars, guided study and tutorials (20%).
- Resolution of cases. This activity will be developed in multidisciplinary teams (80%).

1. Attendance and participation in classes, seminars, guided study and tutorials.

Attendance: The reason for the evaluation of the attendance is to encourage the same since the learning is associated to the presence of the student in the different activities programmed by the teacher.

Participation: Mere assistance is not considered participation. Participating means contributing to the development of the different programmed activities in an intelligent and useful way for both the classmates and the teacher. The "erroneous" contributions will not be negatively assessed since they also help to clarify the difficult concepts.

This activity will accredit the achievement of learning outcomes 1, 2 and 3 and will be evaluated according to the following criteria and levels of demand:

The qualification of the attendance will be from 0 to 5 and will be 5% of the final grade of the subject. The qualification of the participation will be from 0 to 15 and will represent 15% of the final grade of the subject.

The overall rating of this activity will be from 0 to 20 and will represent 20% of the student's grade in the subject.

1. Resolution of cases. This activity will be developed in interdisciplinary teams. (80%)

The resolution of cases is an active methodology proposed for the acquisition of professional skills. This learning method is an approach to a more autonomous learning style, more efficient and that allows the student to acquire those professional skills that will be more useful in their professional practice.

Interdisciplinary work is of great importance in the field of gerontology, since the elderly can benefit, both in health status and affects various pathologies, from the care of multiple professionals. The benefit that can be obtained from these teams is greater if their professional activity is developed in an interprofessional way. That is, when professionals learn from each other in their daily work.

Observation: those students who have not attended the classes of the subject must carry out a single program, with greater demands than those of the students who have attended, the final score of these activities will be subtracted 1 point for not attendance and participation.

## 4.Methodology, learning tasks, syllabus and resources

### 4.1.Methodological overview

The learning process that has been designed for this subject is based on the following:

The subject has a mixed orientation, both theoretical and applied, therefore the activities that are planned are focused on the acquisition of a series of knowledge and skills related to the aspects of the management of centers oriented to the elderly, knowledge and related skills with the ergonomic aspects in the elderly and with the civil, criminal and labor aspects in the gerontological field.

### 4.2.Learning tasks

The program offered to the student to help him achieve the expected results includes the following activities:

1. Theoretical classes: Expository and explanatory content sessions. Always accompanied by debate sessions.
2. Seminars: problem-based learning and case resolution. With defense in them of the results obtained.
3. Guided studies: students work with the ability to obtain relevant information and respond to it.
4. Individual work: It includes the study of contents related to the theoretical classes, preparation of seminars, data analysis, search of information and complementary readings and writing of works.
5. Group work: It includes the preparation of seminars, data analysis, information search and complementary readings.
6. Tutoring / evaluation: Direct attention to the student. Identification of learning problems. Orientation in the subject. Both the skills learned and the attitudes that have been detected with deficiencies in the rest of the training activities are evaluated. In the case of continuing to detect deficiencies, complementary activities are provided.

### 4.3.Syllabus

#### "The Socio-health Center: Integral Management".

- Organization of the Healthcare Services
- Resource design and management
- New resources
- Financial economic management
- Introduction to accounting and finance.
- Structure and cost analysis in geriatric institutions
- Quality control systems
- Control and distribution of human resources.

#### "Gerontological Ergonomics"

- Introduction to ergonomics.
- Anthropometric assessment of the elderly
- Assessment of the acoustic and light environment
- External architectural barriers
- Architectural home barriers

#### "Right relative to the third age"

- The elderly as a subject of the law
- The elder before the Criminal Law
- The elder before the Civil Law
- The right to work and workers in care for the elderly.

### 4.4.Course planning and calendar

Calendar of presential sessions and presentation of works

Consult chronogram and moodle of the different subjects.

Consult schedule and moodle of the subjects.

### 4.5.Bibliography and recommended resources

- Derecho individual y colectivo del trabajo. Manuel Álvarez Alcolea (coordinador) ... [et al.] ; con la colaboración de Leticia Álvarez Martínez, José Carlos Ruiz -Alejos Zabalo . 5ª ed. Zaragoza, Kronos, 2015