

27351 - Cash Management

Syllabus Information

Academic Year: 2020/21

Subject: 27351 - Cash Management

Faculty / School: 109 - Facultad de Economía y Empresa

228 - Facultad de Empresa y Gestión Pública

Degree: 448 - Degree in Business Administration and Management

458 - Degree in Business Administration and Management

ECTS: 6.0

Year: 4

Semester: 448 - First semester

454 - Second semester

458 - 458-Second semester

454-Second semester

107-First semester o Second semester

448-First semester o Second semester

Subject Type: Optional

Module: ---

1.General information

1.1.Aims of the course

1.2.Context and importance of this course in the degree

1.3.Recommendations to take this course

2.Learning goals

2.1.Competences

2.2.Learning goals

2.3.Importance of learning goals

3.Assessment (1st and 2nd call)

3.1.Assessment tasks (description of tasks, marking system and assessment criteria)

4.Methodology, learning tasks, syllabus and resources

4.1.Methodological overview

The methodology followed in this course is oriented towards the achievement of the learning objectives. A wide range of teaching and learning tasks are implemented, such as theory sessions, practice sessions, tutorials and seminars.

4.2.Learning tasks

This course is organized as follows:

- **Theory sessions** (1.2 ECTS: 30 hours). Abilities acquired: E1, E2, E6.
- **Practice sessions** (1.2 ECTS: 30 hours). Practice sessions with computers and assignment presentations. They will consist of solving real cases that will be prepared by the students or the teacher. Active participation is essential so it is important to prepare the cases previously in order to solve exercises in class. All sessions will be based in a

participative model. Due to the dynamism of the course, pieces of news related to the topic and debates will take place in the sessions. Abilities acquired: E6, T1a, T1d, T4a.

- **Seminars.** Seminars have the aim of putting in common the work done by different student groups, letting the rest of the students to share and to give their point of view of the topic related to the course.
- **Autonomous work and study / tutorials** (3.6 ECTS: 90 hours). Individual and group work, individual and group tutorials.

In principle, the teaching delivery methodology is planned to pivot around face-to-face classes. However, if necessary for health reasons, face-to-face classes may be taught semi-face-to-face or online.

4.3.Syllabus

This course will address the following topics:

- **Topic 1.- Financial problems of Cash-Management.**
 - 1.1. Introduction.
 - 1.2. Functions of the Cash Manager.
 - 1.3. Difficulties of Cash and not cash.
 - 1.4. Assessment of the financial cost from cash problems.
- **Topic 2.- Conceptual framework of cash management.**
 - 2.1. Basics of cash management.
 - 2.2. Cash- Management computerization.
 - 2.3. Managing Cash flows.
 - 2.4. Cash tools and channels.
 - 2.5. Payment flows and management.
- **Topic 3.- Cash Management Techniques.**
 - 3.1. Introduction.
 - 3.2. Central Cash Management.
 - 3.3. Zero-negative Cash Management.
- **Topic 4.- Banking relations in cash Management.**
 - 4.1. Introduction
 - 4.2. Basic elements in negotiation
 - 4.3. Financial control in Banking operations
 - 4.4. Solving differences with the Bank. Practical approach.
- **Topic 5.- Cash Management: Investing surpluses**
 - 5.1. Introduction
 - 5.2. Amount, period and intermediaries of the investment
 - 5.3. Traditional Financial instruments for surplus investment
 - 5.4. Other financial instrument for long periods.
- **Topic 6.- Cash Management: Financing deficits.**
 - 6.1. Introduction
 - 6.2. Financing Banking products
 - 6.3. Non Banking Financing products
 - 6.4. Other Financing products in short term
- **Topic 7.- Cash Management: Financial Risk Management.**
 - 7.1. Introduction
 - 7.2. Different Types of risk
 - 7.3. Coverage Instruments for financial risk

4.4.Course planning and calendar

Further information concerning the timetable, classroom, office hours, assessment dates and other details regarding this course, will be provided on the first day of class or please refer to the Moodle website (<https://moddle2.unizar.es>); Academic calendar website (<https://academico.unizar.es/calendario-academico/calendario>); or the website of your corresponding faculty (Zaragoza: <https://econz.unizar.es/>, Huesca: <http://fegp.unizar.es/>, Teruel: <http://fcsh.unizar.es/>).

4.5.Bibliography and recommended resources