

## 26126 - Management of organisations

### Syllabus Information

**Academic Year:** 2020/21

**Subject:** 26126 - Management of organisations

**Faculty / School:** 108 - Facultad de Ciencias Sociales y del Trabajo

**Degree:** 274 - Degree in Social Work

**ECTS:** 6.0

**Year:** 3

**Semester:** Second semester

**Subject Type:** Compulsory

**Module:** ---

### 1.General information

#### 1.1.Aims of the course

#### 1.2.Context and importance of this course in the degree

#### 1.3.Recommendations to take this course

### 2.Learning goals

#### 2.1.Competences

#### 2.2.Learning goals

#### 2.3.Importance of learning goals

### 3.Assessment (1st and 2nd call)

#### 3.1.Assessment tasks (description of tasks, marking system and assessment criteria)

### 4.Methodology, learning tasks, syllabus and resources

#### 4.1.Methodological overview

The methodology followed in this course is oriented towards the achievement of the learning objectives. It is based on active participation, case studies, teamwork, learning by the project... This favors the development of communicative skills and critical thinking. A wide range of teaching and learning tasks are implemented, such as lectures, practice sessions, learning by the project (students must work in a cooperative way in small groups to achieve the strategic plan of a real organization or an event, or visit and present an organization that helps in the development of the social entrepreneurs), autonomous work and tutorials, and assessment tasks.

Students are expected to participate actively in the class throughout the semester.

Classroom materials will be available via Moodle. These include a repository of the lecture notes used in class, the course syllabus, as well as other course-specific learning materials.

Further information regarding the course will be provided on the first day of class.

#### 4.2.Learning tasks

This is a 6 ECTS course organized as the following:

Lectures (1,2 ECTS: 30 hours). The teacher presents theoretical contents illustrated with relevant examples.

Practice sessions (1,32 ECTS: 33 hours). They can include discussion and presentation of case studies, practical work outside the classroom (field work or visits), and seminars.

Autonomous work (2 ECTS: 50 hours). Students do tasks such as studying, readings, preparation of practice sessions and seminars, and summative assignments.

Teams work (1,2 ECTS: 30 hours).

Tutorials (0.2 ECTS: 5 hours). Office hours can be used to solve doubts and for follow-up of students' learning progress.

Assessment tasks (0.08 ECTS: 2 hours). A final examination did face to face or online.

### **4.3.Syllabus**

1. General concepts on social economy organizations
2. Strategic planning in organizations
3. Internal analysis of organizations
4. External analysis of organizations
5. Formulation of the strategic plan
6. Economical and fiscal management of organizations
7. Fundraising of organizations
8. Management of corporate volunteering

### **4.4.Course planning and calendar**

Further information concerning the timetable, classroom, office hours, assessment dates and other details regarding this course will be provided on the first day of class or please refer to the "Facultad de Ciencias Sociales y del Trabajo" website (<https://sociales.unizar.es>)

### **4.5.Bibliography and recommended resources**

[http://biblos.unizar.es/br/br\\_citas.php?codigo=26126&year=2020](http://biblos.unizar.es/br/br_citas.php?codigo=26126&year=2020)