

## **Syllabus Information**

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**Academic Year:** 2019/20

**Subject:** 63179 -

**Faculty / School:** 102 -

**Degree:** 574 - Master's in Administrative Management

**ECTS:** 3.0

**Year:** 1

**Semester:** First semester

**Subject Type:** Compulsory

**Module:** ---

### **1.General information**

#### **1.1.Aims of the course**

#### **1.2.Context and importance of this course in the degree**

#### **1.3.Recommendations to take this course**

### **2.Learning goals**

#### **2.1.Competences**

#### **2.2.Learning goals**

#### **2.3.Importance of learning goals**

### **3.Assessment (1st and 2nd call)**

#### **3.1.Assessment tasks (description of tasks, marking system and assessment criteria)**

### **4.Methodology, learning tasks, syllabus and resources**

#### **4.1.Methodological overview**

**The learning process that has been designed for this subject is based on the following:**

The subject has a theoretical and practical dimension. So the methodology combines, on the one hand, the face-to-face system in the classroom (with theoretical classes and practical teaching based on the model cases, exhibition and debate by the students) and, on the other hand, the directed and autonomous work system by the student that takes place outside the classroom

#### **4.2.Learning tasks**

**The program offered to the student to help him achieve the expected results includes the following activities:**

## **1: Class activities**

Activities that require the presence of the student in the classroom should conveniently alternate exhibition theory classes and those based on the resolution of problems and case studies.

## **2: Exhibition and activities of systematization of knowledge carried out by the professor.**

A total of 20 hours per student and group have this type of activities assigned. This kind of classes provide students with a theoretical first contact with concepts and basic knowledge of the subject that will allow you to, then carry out a more effective personal work and, ultimately, better learning of the matter, and may equip them for a clearer identification of problems related to the patrimonial right and to try to design pathways of legal solution to them.

## **3: The dynamic activities of teacher and students.**

These activities have allocated a total of 10 hours per student and group. The acquisition by the student of the transversal competence of TICS inquiry for the acquisition of legal information will be promoted through these classes.

One of the methodologies used will be the case. Efforts are made to promote the involvement of students in the classroom and facilitate, in this way, to develop their capacity for the intended results for the identification and analysis of the legal problems, as well as develop their critical sense and their skills for the oral presentation. In addition, in this way, students become familiar with the use of the technical and legal language of the subject.

Such activities can also revolve around the study and analysis of judgments issued by the courts or administrative decisions (RDGRN).

Within these activities is also contemplates the possibility of that the professor proposes, among the scheduled activities, seminars of different content: that they may consist of the participation actively in the debate, moderated by professor, on the issues raised in the readings carried out by the student; or it can consist of a reading control that allows to assess the understanding of the subject, or in jurisprudence analysis .

## **4: Autonomous learning or personal work of the student.**

The personal work of the student outside the classroom is fundamental to their learning; It can consist, among other activities, in:

- 1 Reading and study of bibliographical material indicated by the professor in charge of the group.
2. Analysis and resolution of problems and cases raised by the professor.
3. Search and analysis of the jurisprudence material proposed, where appropriate, for the

professor.

#### 4.3.Syllabus

1. The civil registry.
2. Relations between the Civil Registry and the Land Registry. Data protection.
3. The administrative management in relation to the natural person, their capacity and modifying circumstances.
4. The administrative management in relation to the representation of the natural person.
5. Consequences of nationality, civil neighbourhood and extranjeria in the procedures of the administrative manager.
6. Solutions to the problems posed by the jurisprudence regarding family authority, parental authority, guardianship and curatorship and public protection instruments.
7. Legal and economic aspects of the marriage in the work of the administrative manager.
8. Legal and economic aspects of the common law partner in the work of the administrative manager.
9. General procedures for the widowhood, separation and divorce.

#### 4.4.Course planning and calendar

##### **Calendar of sessions and presentation of works**

The set of scheduled activities will be elaborated by the professor, such as solving practical cases, making judgments, commenting on texts, books, sentences, attendance and participation in conferences or seminars, together with the schedule of the subject.

The following links can be consulted to obtain information about:

-Academic calendar (period of classes and non-school periods, holidays, exam period (see <http://derecho.unizar.es/calendario.html>)

-Schedules and classrooms (see <http://derecho.unizar.es/horarios.html>).

-Dates in which examinations of the official calls for the subject will take place (see [http://derecho.unizar.es/fechas\\_examenes.html](http://derecho.unizar.es/fechas_examenes.html)).

#### 4.5.Bibliography and recommended resources