

## 30525 - Practicum

### Syllabus Information

**Academic Year:** 2019/20

**Subject:** 30525 - Practicum

**Faculty / School:** 102 - Facultad de Derecho

**Degree:** 432 - Joint Law - Business Administration and Management Programme

**ECTS:** 7.0

**Year:** 5

**Semester:** Second semester

**Subject Type:** External Placements

**Module:** ---

## 1.General information

### 1.1.Aims of the course

### 1.2.Context and importance of this course in the degree

### 1.3.Recommendations to take this course

## 2.Learning goals

### 2.1.Competences

### 2.2.Learning goals

### 2.3.Importance of learning goals

## 3.Assessment (1st and 2nd call)

### 3.1.Assessment tasks (description of tasks, marking system and assessment criteria)

## 4.Methodology, learning tasks, syllabus and resources

### 4.1.Methodological overview

The teaching methodology is structured around three stages or moments:

- Firstly, the academic tutor outlines the methodological guidelines of the course in order to monitor the student's progress.
- Secondly, individual follow-up for each student is carried out, providing them with individual guidance and supervision by means of face-to-face tutorials.
- Finally, a final assessment is made by the tutor, based on both external tutor's and student's final reports.

### 4.2.Learning tasks

**The program offered for the students comprises the following activities:**

- Practical approach through hands-on work outside the classroom.
- Dynamic student-mentor relation, based on face-to-face tutorials.
- Personal study and preparation of the final report.

### 4.3.Syllabus

Given the specific nature of this subject, the program will be indicated by the external tutor.

## **4.4.Course planning and calendar**

### **Practice sessions schedule**

The schedule for the practical placements will be organised according to the needs and availability of collaborating institutions.

### **Delivery of the final report**

Students are expected to deliver a final report on their internships, once the practical period is over. Deadline for submission of reports will be determined by the tutor, bearing in mind the general deadline set in the academic calendar to record all grades.

Moreover, students are allowed to request to be evaluated before the defence of their degree's job so that the ECTS corresponding to this subject can be added up to the total amount of credits taken by the students.

### **Examination sittings.**

- Students have right to attend two examination sittings per enrolment.
- In the event that he/she passed the report from the collaborating entity, but failed or did not deliver the final report, the student would still be able to pass the course in the second exam call in September, without repeating their internship period.
- If the report were not submitted in September either, the student would need to reenrol in this subject and do the internship again.

## **4.5.Bibliography and recommended resources**

Given the specific nature of this subject, its bibliography and further resources will be fully determined by the external tutor.