

29015 - Budgetary and Financial Management

Información del Plan Docente

Academic Year	2018/19
Subject	29015 - Budgetary and Financial Management
Faculty / School	228 - Facultad de Empresa y Gestión Pública
Degree	429 - Degree in Public Management and Administration
ECTS	12.0
Year	3
Semester	Annual
Subject Type	Compulsory
Module	---

1.General information

1.1.Aims of the course

1.2.Context and importance of this course in the degree

1.3.Recommendations to take this course

2.Learning goals

2.1.Competences

2.2.Learning goals

2.3.Importance of learning goals

3.Assessment (1st and 2nd call)

3.1.Assessment tasks (description of tasks, marking system and assessment criteria)

4.Methodology, learning tasks, syllabus and resources

4.1.Methodological overview

Learning process has been designed based on the following guidelines:

Learning process for this 12 ECTS course has been designed based on an estimation of 300 hours of student workload. 120 teaching hours, twice a week, 60 hours of them are lectures and 60 are for practice solving problems. The remaining 180 hours are composed by student autonomous work, tutorials, seminars and exams.

4.2.Learning tasks

The program offered to the student in order to achieve the main aims implies the following activities...

1. Theoretical lectures. Lectures given by the teachers, encouraging students to participate.
2. Questionnaires and practical exercise solutions. The teachers will give the exercised to the students to be solved by

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them.

3. Individual task presentation. Individual task will be done in groups or individually and they will be presented for the rest of the group.

4.3.Syllabus

PART 1: PUBLIC BUDGET

1. Public Budgeting.
2. State Public Budget in Spain.
3. Budget allocations and their modifications.
4. Budgeting expenditures and incomes.
5. Specific expenditures with determined funding.
6. Financial control in Public Sector.
7. Budgeting information in Annual Accounts.
8. Budgeting Techniques.
9. Cost Accountancy and services charter in Public Administration.
10. Managements signs in Public Sector.

PART 2: PUBLIC FINANCES

11. Financial system I
12. Financial system II
13. Fundamentals of Financial Valuation
14. Assessment of annuities.
15. Financial operation assessment: loans
16. Financial and investment decisions in Public Sector.
17. Methods of investment assessment.
18. Investment decisions in Public Sector.
19. Annual Accounts in Public Sector.
20. Economic and Financial diagnosis in Public Administration.

4.4.Course planning and calendar

Calendar of teaching sessions and activities

Calendar with teaching sessions will be published on the Faculty's website and in our Moodle platform. Work presentations and other activities will be notified by teachers and by moodle platform.

Working Time (in hours):

Attendance to lectures: 60 hours

Attendance to practice sessions: 60 hours

Attendance to tutorials: 35 hours

Autonomous work (practice cases, portfolio, study): 135 hours

Examination: 10 hours

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Total workload for the student:300 (12 ECTS)

4.5.Bibliography and recommended resources