

28629 - Integrated Quality, Safety and Environmental Management

Información del Plan Docente

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| Academic Year | 2017/18 |
| Faculty / School | 175 - Escuela Universitaria Politécnica de La Almunia |
| Degree | 422 - Bachelor's Degree in Building Engineering |
| ECTS | 6.0 |
| Year | 4 |
| Semester | First semester |
| Subject Type | Compulsory |
| Module | --- |

1. General information

1.1. Introduction

This subject introduces the student in the context of process management and specifically in the world of quality, safety and environmental management in building.

Many companies in the sector implement management systems as a method of differentiation against competition and as a tool that facilitates work related to quality, safety and the environment.

The proper management of quality, safety and the environment is a task that will undoubtedly have to be applied by the students in their future work, some of them almost exclusively in these subjects and others only in part, but certainly Will **will** have responsibilities in one of the three management systems that are included within the subject.

The integrated management facilitates enormously the tasks in the Technical Architecture profession, as well as the efficiency of the work developed in the companies involved in the construction process

1.2. Recommendations to take this course

This subject does not have any normative prerequisite or require specific complementary knowledge.

1.3. Context and importance of this course in the degree

The subject Integrated Management of Quality, Safety and Environment in Building, is part of the Degree in Technical Architecture. It is included within the fourth course in its first semester and cataloged within the specific training module, with a teaching load of 6 ECTS credits

1.4. Activities and key dates

To achieve the learning outcomes, the following activities will be developed:

Generic face-to-face activities:

Theoretical-practical classes : The theoretical concepts of the subject will be explained and illustrative practical examples will be developed as support for the theory when it is deemed necessary.

Practical classes: Practical cases will be done as a complement to the theoretical concepts studied.

Generic non-presence activities:

- Study and assimilation of the theory explained in the lectures.
- Comprehension and assimilation of examples and practical cases
- Preparation exercises and practical cases to be solved by the student
- Preparation of written tests of continuous assessment and final exams.

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The weekly schedule of the subject and the dates in each call will be described on the EUPLA website.

2. Learning goals

2.1. Learning goals

The student, to overcome this subject, must demonstrate the following results

- Planning, designing and implementing the necessary documentation for quality management in works
- Designing safety management in works
- Designing the management of the environment in works
- Choosing and using the appropriate quality, safety and environmental management standards for the creation of procedures that establish homogenous and efficient work systems.
- Synthesizing the necessary management systems in the different activities of the building in an integrated management system
- Explaining and planning the process of implementation, certification and auditing of management systems.
- Ability to manage quality control in works, drafting, implementation, implementation and updating of manuals and quality plans, conducting quality management audits in companies, as well as for the preparation of the building book

2.2. Importance of learning goals

Many of the companies in the construction sector have implemented quality, safety and environmental management systems as tools that facilitate homogenous and efficient work.

Much of the future work of graduates in Technical Architecture will be to coordinate and ensure that the works carried out by the agents involved are done within the application of existing regulations. This is why, when obtaining skills in the issues outlined in the subject, the student is preparing for the future workS that he will have to plan, coordinate and certify later

3. Aims of the course and competences

3.1. Aims of the course

The subject and its expected results respond to the following approaches and objectives:

Most of the subjects studied in this degree have a very important component of design, planning and coordination of tasks essential within Technical Architecture. These tasks can be developed in multiple ways, but all of them require important planning work for successful completion.

The purpose of the management systems involves, above all, a planning task on the work to be done, with the necessary resources and the necessary time, guaranteeing their compliance and demonstrating the efficiency of the tasks carried out.

3.2. Competences

By passing the subject, the student will be more competent to ...

- * G01 Ability to organize and plan
- * G02 Capacity to solve problems

- * G03 Ability to make decisions
- * G04 Ability for oral and written communication of the native language
- * G05 Capacity for analysis and synthesis
- * G05 Ability to manage information
- * G07 Capacity for teamwork
- * G08 Capacity for critical thinking

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- * G09 Ability to work in an interdisciplinary team
- * G10 Ability to work in an international context
- * G11 Ability to improvise and adapt to new situations
- * G12 Leadership skills
- * G13 Positive social attitude towards social and technological innovations
- * G14 Ability to reason, discuss and expose own ideas
- * G15 Ability to communicate through word and image
- * G16 Ability to search, analyze and select information
- * G17 Capacity for independent learning.
- * G18 Possessing and understanding knowledge in an area of ​​study that starts from the base of general secondary education, and is usually found at a level which, although supported by advanced textbooks, also includes some aspects involving knowledge from the the vanguard of their field of study.
- * G19 Applying their knowledge to their work or vocation in a professional way and possessing the skills that are usually demonstrated through the elaboration and defense of arguments and problem solving within their area of ​​study.
- * G20 Ability to gather and interpret relevant data (usually within their area of ​​study) to make judgments that include a reflection on relevant social, scientific or ethical issues.
- * G21 Transmitting information, ideas, problems and solutions to both specialized and non-specialized audiences.
- * G22 Developing those learning skills needed to undertake further studies with a high degree of autonomy.
- * G23 Learning and understanding respect for fundamental rights, equal opportunities for women and men, universal accessibility for people with disabilities, and respect for the values ​​of a culture of peace and democratic values.
- * G24 Encouraging entrepreneurship.

Specific Competences:

- * CE20 Ability to manage quality control in works, drafting, application, implementation and updating of manuals and quality plans, conducting quality management audits in companies, as well as the production of the building book.

4. Assessment (1st and 2nd call)

4.1. Assessment tasks (description of tasks, marking system and assessment criteria)

The student must demonstrate that he / she has achieved the expected learning outcomes through the following assessment activities

Assessment system throughout the semester

In order to qualify for this system, it is necessary for the student to attend 80% of the classroom activities of which the subject is composed. The continuous system will have the following group of gradable activities:

- Exercises and tasks posed: The teacher will pose exercises, problems, practical cases, theoretical questions, etc. to solve. These papers will have a value of 50% of the subject's grade

Part 1. Quality section and security section. Value 2.5 points

Part 2 Environment section and integrated management . Value 2.5 points

- Written assessment test: There will be two theoretical exams that will have a value of 50% of the total grade of the subject

Part 1. Quality section and security section. Score 2.5 points, minimum mark 1 point to be able to add the other grades of the subject

Part 2 Environment section and integrated management. Score 2.5 points, minimum mark 1 point to be able to add the other grades of the subject

Call assessment:

- Written test: There will be two theoretical-practical exams that will have a score of 100% of the total grade of the subject, with questions related both to the theoretical part of the subject and to task similar to those carried out throughout the semester

Part 1. Quality section and security section. Score 5 points, minimum mark 2 points to be able to add the other grades of the subject

Part 2 Environment section and integrated management. Score 5 points, minimum mark 1 point to be able to add the other grades of the subject

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5. Methodology, learning tasks, syllabus and resources

5.1. Methodological overview

The learning process that has been designed for this subject is based on the following:

- **Theoretical practical classes:** Theoretical activities given mostly in an expository way by the teacher, in such a way as to explain the theoretical supports of the subject, highlighting the fundamental issues, structuring them in units and / or sections and relating them to each other. A great part of the theoretical classes have an important practical component of interpretation and application of regulations to company associated.
- **Individual tutorials:** These are the ones made through the individual attention of the teacher in the department. They aim to help solve the doubts that students find, especially those who for various reasons can not attend group tutorials or need more personalized attention. These tutorials can be face-to-face or virtual, through regular e-mail, mail through moodle or messages published in the forum for solving moodle doubts

5.2. Learning tasks

The program offered to the student to help him achieve the expected results includes the following activities ...

It implies the active participation of the students, in such a way that, in order to achieve the learning outcomes, the following activities will be developed:

Generic face-to-face activities:

- Theoretical classes: The theoretical concepts of the subject will be explained and illustrative practical examples will be developed as support to the theory when it is deemed necessary.
- Practical classes: Exercises and practical cases will be done as a complement to the theoretical concepts studied

Generic non -class activities:

- Study and assimilation of the theory explained in the lectures.
- Comprehension, interpretation and application of the preventive regulations commented in class Preparation of tasks
- Preparation of exams

5.3. Syllabus

Section 1. Introduction and Quality

- Content of the subject: The meaning of Quality, Environment and Prevention in Construction
- What is a Management System
- What is an Integrated Management System
- Advantages of the management systems. Quality in Construction
- What Quality in Construction involves.
- Quality of the Project
- Materials Control
- Execution Control
- Quality monitoring Documentation

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- Work quality control Plan

 - Practice

 - Quality Management in Construction

 - Quality Management. What it involves and its benefits

 - Standard ISO 9001: 2008

 - Management system Documentation with ISO 9001: 2015

 - Practice. procedure Performing, instruction and records
- Section 2. Environment in Construction
- Introduction to environmental management

 - Environmental impact

 - Waste management

 - Environmental management with ISO 14001

 - Environmental management. What it involves and its benefits

 - Standard ISO 14001: 2004

 - Management system Documentation with ISO 14001: 2015

 - Practice. Procedure Performing, instruction and records
- Section 3. Working hazard prevention Management in construction.
- Practical cases.

 - OHSAS 18001. Implementation and development in construction companies.

 - Introduction.

 - Goals.

 - Presentation of case studies.

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Section 4. Implementation and certification Process of management systems in a company

- Implementation Planning
- Responsibilities
- Election of the certifying organization
- certification Stages, audits
- What to do after certification
- Integrated Management ISO 9001-ISO 14001-OHSAS 18.001
- Requirements of quality management systems, environment and safety
- Common requirements Location

Practice. Procedure Performing, instruction and records of a common point to the three management systems

5.4.Course planning and calendar

| Week | Subject | | Assessment |
|------|-----------|---|------------|
| 1 | Section 1 | Introduction Quality in Construction | |
| 2 | Section 1 | Quality in Construction | Work 1 |
| 3 | Section 1 | Quality in Construction | |
| 4 | Section 1 | Quality in Construction | Work 2 |
| 5 | Section 2 | Working hazard prevention Management in construction | |
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| 6 | Section 2 | Working hazard prevention Management in construction | Work 3 |
| 7 | Section 2 | Working hazard prevention Management in construction | |
| 8 | Section 3 | Environment in Construction | Written assessment 1-2 |
| 9 | Section 3 | Environmental management | Work 4 |
| 10 | Section 3 | Environmental management | |
| 11 | Section 3 | Environmental management | Work 5 |
| 12 | Section 4 | Integrated Management | |
| 13 | Section 4 | Integrated Management | |
| 14 | Section 4 | Integrated Management | Work 6 |
| 15 | Section 4 | Implementation and certification Process of management systems in a company | Written assessment 3-4 |

5.5. Bibliography and recommended resources

THE UPDATED BIBLIOGRAPHY OF THE SUBJECT IS CONSULTED THROUGH THE LIBRARY'S WEB PAGE
<http://psfunizar7.unizar.es/br13/eBuscar.php?tipo=a>